

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. PR-NC-03-10653/0001	3. EFFECTIVE DATE 02/12/04	4. REQUISITION/PURCHASE REQ. NO. PR-NC-03-10653	5. PROJECT NO. (If applicable)
6. ISSUED BY Environmental Protection Agency RTP Procurement Operations Division (D143-01) 4930 Old Page Road Research Triangle Park, NC 27709	CODE	7. ADMINISTERED BY (If other than item 6)	CODE
		Not Applicable.	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(✓)	9A. AMENDMENT OF SOLICITATION NO. PR-NC-03-10653
To All Offerors/Bidders.		✓	9B. DATED (SEE ITEM 11) 01/29/04
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) LAURANNE M. VOGEL	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)

Prescribed by GSA
FAR (48 CFR) 52.243

AMENDMENTS TO THE SOLICITATION

1. The Section B clause entitled "LEVEL OF EFFORT--COST-REIMBURSEMENT TERM CONTRACT (EPAAR 1552.211-73) (APR 1984) DEVIATION" has been modified. The text is as follows:

(a) The Contractor shall perform all work and provide all required reports within the level of effort specified below. The Government will order 93,600 direct labor hours for the base period which represents the Government's best estimate of the level of effort required to fulfill these requirements.

(b) Direct labor includes personnel such as engineers, scientists, draftsmen, technicians, statisticians, and programmers and not support personnel such as company management, typists, and key punch operators even though such support personnel are normally treated as direct labor by the Contractor. The level of effort specified in paragraph (a) includes Contractor, subcontractor, and consultant labor hours.

(c) If the Contractor provides less than 90 percent of the level of effort specified for the base period or any optional period ordered, an equitable downward adjustment of the fixed fee, if any, for that period will be made. The Government may require the Contractor to provide additional effort up to 110 percent of the level of effort for any period until the estimated cost for that period has been reached. However, this additional effort shall not result in any increase in the fixed fee, if any. If this is a cost-plus-incentive-fee (CPIF) contract, the term "fee" in this paragraph means "base fee and incentive fee." If this is a cost-plus-award-fee (CPAF) contract, the term "fee" in this paragraph means "base fee and award fee."

(d) If the level of effort specified to be ordered during a given base or option period is not ordered during that period, that level of effort may not be accumulated and ordered during a subsequent period.

(e) These terms and conditions do not supersede the requirements of either the "Limitation of Cost" or "Limitation of Funds" clauses.

2. The Section B clause entitled "WORK ORDERS" has been modified. The text is as follows:

(a) Work above the Service Call level, to be performed under paragraph V.B.1, "Alterations, Modifications and Repair of Buildings, Equipment and Mechanical/Plumbing Systems", of the Statement of Work will be ordered through Work Orders. All Work Orders shall be issued and/or modified only by the Contracting Officer. See paragraphs V.B.1.a. "Service Calls" and V.B.1.b. "Work Orders and Work Plans" in the Statement of Work for additional information.

(b) The Contractor shall begin work in accordance with paragraph V.B.1.b of the Statement of Work. Any work other than planning and estimating under a Work Order shall not begin until the work plan is approved in writing by the Contracting Officer, unless otherwise directed by the Contracting Officer.

(c) Each work order will include (1) a numerical designation, (2) the period of performance, and (3) the description of the work.

(d) Within forty-five (45) calendar days after receipt of a work order, unless otherwise directed by the Contracting Officer, the Contractor shall submit one copy of a work plan to the Project Officer and one copy to the Contracting Officer. The work plan shall include a technical and staffing plan and a detailed cost estimate.

(e) This clause does not change the requirements of the "Level of Effort" clause, nor the notification requirements of either the "Limitation of Cost" or "Limitation of Funds" clauses.

(f) Work orders shall not allow for any change to the terms or conditions of the contract. Where any language in the work assignment may suggest a change to the terms or conditions, the Contractor shall immediately notify the Contracting Officer.

3. The Section E clause entitled "INSPECTION AND ACCEPTANCE (EP 52.246-100) (APR 1984)" has been modified. The text is as follows:

(a) The Contracting Officer or the duly authorized representative will perform inspection and acceptance of materials and services to be provided.

(b) For the purposes of this clause, the Project Officer is the authorized representative of the Contracting Officer.

(c) A Government Inspector, other than the Project Officer, may be designated. The Government Inspector will inspect the services required under each work order and will identify, to the Project Officer, any discrepancies that shall be corrected in order for Government acceptance. The Project Officer will review and forward the Work Order Inspection Record to the Contractor for completion of such discrepancies. The Contracting Officer will identify the Government Inspector to the contractor in writing if a Government Inspector is designated.

(d) Inspection and acceptance will be performed at:

U.S. Environmental Protection Agency
Research Triangle Park, NC 27711

4. The Section I clause entitled "ALTERNATIVE PAYMENT PROTECTIONS (FAR 52.228-13) (JUL 2000) DEVIATION" has been added. The text is as follows:

(a) The contractor shall submit one of the following payment protections:

- (1) Payment bond; or
- (2) Irrevocable Letter of Credit

(b) The amount of the payment protection shall be 100 percent of the work order price.

(c) The submission of the payment protection is required within ten (10) days of work order approval.

(d) The payment protection shall provide protection for the full contract performance period plus a one-year period.

(e) Except for escrow agreements and payment bonds, which provide their own protection procedures, the Contracting Officer is authorized to access funds under the payment protection when it has been alleged in writing by a supplier of labor or material that a nonpayment has occurred, and to withhold such funds pending resolution by administrative or judicial proceedings or mutual agreement of the parties.

(f) When a tripartite escrow agreement is used, the Contractor shall utilize only suppliers of labor and material that signed the escrow agreement.

5. The Section L clause entitled "PROPOSED CONTRACT START DATE--LEVEL OF EFFORT CONTRACT (EP 52.212-180) (AUG 1984)" has been modified. The text is as follows:

For proposal preparation purposes, offerors may assume an effective date for the technical performance of the contract of October 1, 2004. However, the Government anticipates a fifteen (15) day transition period prior to the effective date, in accordance with the Transition Plan section of Provision M.3 "Evaluation Factors for Award". It is expected that the required effort will be uniformly incurred throughout each contract period.

6. The Section L clause entitled "DEFINITION OF LABOR CLASSIFICATIONS (EP 52.215-120) (FEB 1985)" has been modified. The text is as follows:

Offerors shall use the following labor classifications in preparing their technical and cost proposals.

(a) Definition of labor classifications. The direct labor hours appearing below are for professional and technical labor only. These hours do not include management at a level higher than the project management and clerical support staff at a level lower than technician. If it is your normal practice to charge these types of personnel as a direct cost, your proposal must include them along with an estimate of the directly chargeable man-hours for these personnel. If this type of effort is normally included in your indirect cost allocations, no estimate is required. However, direct charging of indirect costs on any resulting contract will not be allowed. Additionally, the hours below are the workable hours required by the Government and do not include release time (i.e., holiday, vacation, etc.).

(b) Distribution of level of effort. Submit your proposal utilizing the labor categories and distribution of the level of effort specified below:

Labor Classification/ Period	Workable Hours	
	Base Amount	Optional Amount
Project Manager		
Base Period	2,080	-0-
Option Period I	2,080	-0-
Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
General Supervisor		
Base Period	2,080	-0-
Option Period I	2,080	-0-

Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
Planner/Estimator		
Base Period	2,080	4,000
Option Period I	2,080	4,000
Option Period II	2,080	4,000
Option Period III	2,080	4,000
Option Period IV	2,080	4,000
Logistics Supervisor		
Base Period	2,080	-0-
Option Period I	2,080	-0-
Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
Electrician		
Base Period	16,640	12,000
Option Period I	16,640	12,000
Option Period II	16,640	12,000
Option Period III	16,640	12,000
Option Period IV	16,640	12,000
Carpenter/Painter		
Base Period	6,240	10,000
Option Period I	6,240	10,000
Option Period II	6,240	10,000
Option Period III	6,240	10,000
Option Period IV	6,240	10,000
Plumber		
Base Period	4,160	10,000
Option Period I	4,160	10,000
Option Period II	4,160	10,000
Option Period III	4,160	10,000
Option Period IV	4,160	10,000
Sheet Metal Mechanic		
Base Period	2,080	-0-
Option Period I	2,080	-0-
Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
HVAC Mechanic		
Base Period	20,800	8,000
Option Period I	20,800	8,000
Option Period II	20,800	8,000
Option Period III	20,800	8,000
Option Period IV	20,800	8,000
Electronic Technician		
Base Period	8,320	-0-

Option Period I	8,320	-0-
Option Period II	8,320	-0-
Option Period III	8,320	-0-
Option Period IV	8,320	-0-
Locksmith		
Base Period	2,080	-0-
Option Period I	2,080	-0-
Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
Driver/Warehouseman		
Base Period	2,080	-0-
Option Period I	2,080	-0-
Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
Quality Assurance Specialist		
Base Period	2,080	-0-
Option Period I	2,080	-0-
Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
Drafter		
Base Period	2,080	-0-
Option Period I	2,080	-0-
Option Period II	2,080	-0-
Option Period III	2,080	-0-
Option Period IV	2,080	-0-
BAS Controls Tech (365 days/24 hrs/day)		
Base Period	18,720	-0-
Option Period I	18,720	-0-
Option Period II	18,720	-0-
Option Period III	18,720	-0-
Option Period IV	18,720	-0-
Maintenance Trade Helper		
Base Period	-0-	12,000
Option Period I	-0-	12,000
Option Period II	-0-	12,000
Option Period III	-0-	12,000
Option Period IV	-0-	12,000
Medium Truck Driver		
Base Period	-0-	2,000
Option Period I	-0-	2,000
Option Period II	-0-	2,000
Option Period III	-0-	2,000
Option Period IV	-0-	2,000
Appliances Mechanic		

Base Period	-0-	4,000
Option Period I	-0-	4,000
Option Period II	-0-	4,000
Option Period III	-0-	4,000
Option Period IV	-0-	4,000

NOTE: The total direct labor hours specified above for the Base Period and Optional Periods and Basic and Optional Quantities do not include sick leave hours, holiday or vacation hours. Offerors are required to propose the direct labor hours specified above.

NOTE: The option hours for each performance period will be exercised in multiples of 500 hours, if needed, and may be for any labor category, as requirements dictate.

(c) When identifying individuals assigned to the project, specify in which of the above categories the identified individual belongs. If your company proposes an average rate for a company classification, identify the professional or technical level within which each company category falls.

(d) You should also submit cost proposals for each of the following:

- 1) A summary proposal for the total contract period
- 2) For each contract period:
 - i) a Summary Proposal (assume all options to be exercised)
 - ii) a Proposal for the basic quantity of level of effort hours (93,600 hours)
 - iii) a Proposal of 500 hour increments for the option quantity
 - iv) a Proposal for the maximum potential optional quantity (124 X 500 = 62,000 hours)
 - v) a Proposal for the fixed price CLINs

(e) The following experience is required for key personnel:

Project Manager - A minimum of five years of experience with responsible oversight of maintenance and operation of large or multiple facilities with highly complex mechanical, electrical and structural requirements.

General Supervisor - A minimum of five years of experience with responsible oversight of mechanics and tradesmen involved in day to day operation of large or multiple facilities with highly complex mechanical, electrical and structural requirements.

Logistics Supervisor - A minimum of five years experience in operating a maintenance support warehousing operation with ability to procure parts/equipment in a manner that precludes negative impact upon critical operations.

Planner Estimator - A minimum of three years experience in planning and estimating structural, electrical and mechanical projects in a large or multiple facilities with highly complex mechanical, electrical and structural requirements.

Quality Assurance Specialist - A minimum of three years experience in quality assurance reviewing plans and specifications for work orders, planned

by planning and estimating staff, and performing a final review of the work performed to insure quality of final product, code compliance, work plan specifications compliance.

Electricians - A minimum of five years experience working electrical services in commercial facilities. Electricians must have, as a minimum, an unlimited State of North Carolina Electrical license.

HVAC Mechanics - A minimum of five years experience working with large HVAC systems in commercial facilities. HVAC mechanics must have, as a minimum, a State of North Carolina HVAC license.

Electronic Technicians - A minimum of five years experience working with security systems, fire alarm systems, PA systems, and sprinkler control systems in commercial facilities. At a minimum one individual shall be bondable and another person shall possess a State of North Carolina Security Alarm License.

Plumber - A minimum of five years experience working with fire alarm systems, sprinkler control systems, renovations, etc. in commercial facilities. At a minimum one individual shall possess a State of North Carolina Plumber's license.

(f) In addition to the above, it is anticipated that the Contractor may require additional personnel to support administrative functions of the contract. For example, numerous service calls are received daily for miscellaneous services (see section V.B.1.a. of the Statement of Work). The Contractor will be responsible for the following: (1) Receiving, recording, and distributing service calls to service crews upon EPA personnel request for service on EPA facilities; (2) Recording information, such as name, program, item to be repaired, or service to be rendered; (3) Preparing service call requests and distributing to service crews; (4) Scheduling service calls and dispatching service crews; (5) Keeping record of service calls and work orders; (6) Dispatching orders and relaying messages and special instructions to mobile crews and other departments using radio-telephone equipment; (7) Reviewing and assembling all work orders and forwarding them to the Project Officer for approval after planning and estimating is complete; (8) Tracking all work order progress and inputting labor and material costs by work order; (9) Preparing all required reports for the EPA Project Officer and Contracting Officer; (10) Assisting in the operation of the security access control function with relief and training; (11) Scheduling shuttle bus drivers and monitoring routes and schedules; and (12) Assisting and monitoring the PM clerk with backlogs.

Also, the preventive maintenance (PM) program anticipated under this contract is extensive (see section V.B.1.b. of the Statement of Work). The contractor will be responsible for the following: (1) Maintaining the EPA computerized PM System; (2) Adding new items into the data base and all associated PM requirements; (3) Printing weekly, monthly, and yearly PM requirements; (4) Distributing weekly PM requirements to section supervisors; (5) Inputting data for all completed PM requirements to include labor and material; (6) When problems are found during PM inspections that exceed dollar limits, processing a PM work order for Project Officer's approval; (7) Distributing approved PM work requests to section supervisors; and (8) Inputting all labor and material costs into the system after work is complete.

Each offeror's proposal should identify who in their organization will be responsible for these duties. If it is your normal practice to charge these types of personnel as a direct cost, your proposal must include them along with an estimate of the directly chargeable man-hours for these personnel. If this type of effort is normally included in your indirect cost allocations, no estimate is required. However, direct charging of indirect costs on any resulting contract will not be allowed.

7. The Section L clause entitled "EVALUATION OF OTHER DIRECT COSTS (EP 52.215-130) (APR 1984)" has been modified. The text is as follows:

For evaluation purposes, when proposing other direct costs, offerors shall propose based on the provided information if it is their normal practice to charge these costs directly to the contract. If some of these costs are normally treated as indirect, exclude the appropriate amount(s) and explain why the cost was excluded.

--Vehicle Operation Costs: See L Provision entitled "Vehicle Requirement".

--Warehouse Lease & Utilities: See L Provision entitled "Warehousing and Shop Facilities" for a description of the facility currently in use for this effort.

--Office Supplies: See G Clause entitled "Government Support" for Government Support and Services to be provided by the Government.

--Clerical Support: See paragraph (f) of L Provision entitled "Definition of Labor Classifications".

--Uniforms: See H Clause entitled "Employee Uniform Requirements".

--Postage: See G Clause entitled "Government Support" for Government Support and Services to be provided by the Government.

--Telephone: See G Clause entitled "Government Support" for Government Support and Services to be provided by the Government.

--Bonds and/or Permits: For proposal purposes, offerors shall propose \$50,000 for each period.

--Subcontracts: To perform parts of the contract requirements subcontracts may be necessary. There are two types of subcontracts envisioned. One type may be a yearly fixed price relative to preventive/equipment maintenance subcontracts. Examples are Building Automation System (BAS) Operation and Maintenance, Elevator Maintenance, and Fire Alarm System Maintenance, etc. Offerors should include costs for these required services in their proposal.

Another type, Subcontracts (Specialized Work), is defined as one-time subcontract costs associated with renovations within the facilities. Examples of subcontracts (specialized work) are as follows but are not limited to: Pipe insulation, epoxy floor repair, roof repairs/curb installation, sprinkler changes due to renovations, piping & certified welding, rigging/crane services, specialized HVAC work, concrete work, asbestos removal, natural gas work, testing and certification of animal rooms/chambers, treatment for water systems, slab to slab wall renovations, air quality testing, Building Automation System points add on for equipment and renovations, and water treatment and testing for closed chilled water loops. For proposal purposes [subcontracts-(specialized work)], offerors shall propose \$4,000,000 for each period.

NOTE: If expertise for any of the above services are available in-house, offerors should not include those costs as Other Direct Costs. However, if any of the services required will be subcontracted, offerors

should include these costs as Other Direct Costs.

--Miscellaneous Equipment Rental: For proposal purposes, offerors shall propose \$100,000 for each period.

NOTE: MATERIAL COST/BUDGET IS NOT INCLUDED IN THE ABOVE OTHER DIRECT COSTS (SEE L PROVISION ENTITLED "MATERIALS").

8. The Section L clause entitled "MATERIALS" has been modified. The text is as follows:

The Government's best estimate for materials is as follows: \$3,000,000 for each period. Offerors shall use these amounts in the preparation of their cost proposal and these amounts will be incorporated into any resultant contract. The materials budget is over and above the sub-elements of Other Direct Costs identified in Section L provision entitled "EVALUATION OF OTHER DIRECT COSTS."

9. The Section M clause entitled "EVALUATION FACTORS FOR AWARD (EPAAR 1552.215-71) (AUG 1999)" has been modified. The text is as follows:

(a) The Government will make award to the responsible offeror(s) whose offer conforms to the solicitation and is most advantageous to the Government cost or other factors considered. For this solicitation, all evaluation factors other than cost or price when combined are significantly more important than cost or price.

(b) Evaluation factors and significant subfactors to determine quality of product or service:

TECHNICAL EVALUATION CRITERIA

The evaluation of technical proposals will be based upon the following five evaluation criteria: Past Performance; Qualifications, Work Experience and Availability of Proposed Key Personnel; Technical Approach; Management Approach, Demonstrated Adequacy of the Proposed Management Structure, and Demonstrated Adequacy and Availability of Corporate Resources; and Transition Plan. In order to expedite EPA evaluation, the technical proposal should be submitted as five stand alone documents: a separate document responding to each of the technical evaluation criterion and a brief introduction outlining company makeup, location, and any other relevant information. As a guide, the technical proposal should be brief and concise. Specific instructions for responding to each of the evaluation criteria are listed below.

CRITERION	WEIGHT
1. Past Performance	30 Points

Demonstrate successful past performance of the offeror and any major subcontractors as evidenced by information gathered concerning the identified list of contracts and subcontracts completed during the past three years and those currently in process for similar work. Work which would be considered similar includes: Institutional support services comparable in size and complexity to the services requested in this RFP. The operation(s) should be specifically identified and information submitted must include the scope of

operations, man-hours, PM Program, and skill mix for a typical month of institutional support services work, health and safety program, purchasing and inventory control systems (manual or automated), employee relations program and training program. The offeror's past performance will be evaluated based on the information obtained through the Past Performance Questionnaire (see Section J which identifies this attachment) and any other information that references may be able to provide to the Government. In addition, references other than those identified by the offeror may be contacted by the Government and used in the evaluation of the offeror's past performance.

(Instructions: As discussed in the L Provision entitled "Past Performance Information", offerors shall submit information on the five (5) most recent contracts and subcontracts completed during the past three years and all contracts and subcontracts currently in process for similar work. This should include information on five (5) contracts and subcontracts and may include similar contracts with Federal, State and local governments, as well as commercial businesses. Information should be provided as indicated in the L Provision.)

NOTE: As discussed in the L Provision entitled "Past Performance Information", if an offeror has no available past performance, a neutral rating of adequate will be assigned for the past performance criteria.

2. Qualifications, Work Experience, and Availability of Proposed Key Personnel 20 Points

Demonstrated capability of proposed key personnel to perform the Statement of Work, as evidenced by meeting the required minimum work experience and applicable licenses (see paragraph (e) in L Provision titled "Definition of Labor Classifications"), education, other demonstrated ability, and availability.

Offerors shall submit resumes for each of those individuals who are proposed/designated as Key Personnel under this contract. Key Personnel are: Project Manager, General Supervisor, Logistics Supervisor, Planner/Estimator, Quality Assurance Specialist, 2 Electricians, 2 HVAC Mechanics, 2 Electronic Technicians, and 2 Plumbers. The required experience for key personnel is specified in Section L, provision entitled "LABOR CLASSIFICATIONS".

3. Technical Approach 20 Points

The offeror shall provide a clear and concise narrative description that addresses their proposed approach, capabilities, and experience to meet the technical requirements for each section in the Statement of Work (SOW). The approach shall be specific, detailed and complete enough to demonstrate the offeror has a thorough understanding of the requirements in the SOW. Include a complete list of vehicles and major equipment (over \$500) which the offeror proposes to utilize in the performance of this contract based on the requirement of the SOW.

The offeror shall demonstrate understanding of the requirements of the SOW. Technical approach will be evaluated based on the extent to which the offeror concisely and accurately discusses the nature of the services being requested as measured by the following which are considered of equal importance:

- a. Understanding of the technical requirements of the proposed contract.
- b. Detailed approach to provide for the technical aspects of the required service.
- c. Description of corporate support available to this effort if unresolvable technical problems are encountered by the on-site contractor staff.

4. Management Approach, Demonstrated Adequacy of the Proposed Management Structure, and Demonstrated Adequacy and Availability of Corporate Resources

a. Management Approach

10 Points

Adequacy of offeror's approach to manage activities, such as: selecting and retaining appropriate personnel; responding to varying workloads; ensuring appropriate personnel are available to respond to emergency situations; and managing of subcontracts.

The offeror shall describe the organizational structure, including supervisory responsibilities, lines of authority, and relationships to corporate headquarters. Specifically, the offeror shall show its understanding of who will be in a position of authority over, or could impact, the technical, management or cost performance entities. The performing entities are the entities that provide task labor, task management, and overall program management for all contract tasks. The offeror's organization should reflect the objective areas outlined in the SOW, and should show a clear and logical delineation of responsibilities, authority, autonomy, and an indication that the contract is important to corporate headquarters.

The offeror shall present a detailed description of the management approach to be utilized. This description shall outline how the offeror will ensure high quality and achieve timely, efficient, and accurate communication between those staff members with direct technical and managerial responsibility for the work and the EPA Project Officer. The offeror shall address how it will assure staff availability during periods of varying workload. The offeror shall discuss how it will support OARM's environmental management system (EMS) policy and OARM's commitment to environmental stewardship. In addition, offerors shall discuss their corporate experience and commitment to energy conservation, and a corporate level EMS. The offeror shall discuss how it will select personnel, and maintain appropriate staffing levels, both in number and expertise, throughout the life of the contract. The offeror shall describe the ongoing method of supervision that will be used to insure all employees are properly trained, understand, and are complying with the contract requirements. The offeror shall indicate how it will ensure that appropriate personnel are available at all times to respond to emergency situations. If subcontractors are proposed, the offeror shall describe how the offeror will utilize, manage, and communicate with subcontractors.

b. Demonstrated Adequacy of the Proposed Management Structure

5 Points

The offeror shall present a detailed description of the management structure to be employed. This description shall include an organizational

chart that identifies the personnel used to staff each position in the proposed organization during the contract effort; and shall identify each individual's specific assignment, responsibilities, duties, and, where applicable, supervisory role.

c. Demonstrated Adequacy & Availability of Corporate Resources 5 Points

The offeror shall describe the resources available to the company, including any proposed subcontractor(s), which can be used to support work performed under this contract.

5. Transition Plan 10 Points

The offeror shall provide a detailed Transition Plan to affect a smooth transition so as to be fully operational within fifteen (15) days prior to the effective date of the contract. The offeror shall describe the methodology to be used to affect the transition. The transition portion of the plan shall include a general list of items, i.e., vehicles, equipments, tools, expendable materials/supplies (i.e., wood replacement parts, tool bits, office supplies, etc.), and administrative support equipment (i.e., furniture computers, copiers, fax, etc.), needed during the transition period. In addition, the transition plan shall address the staffing, hiring, uniforms, vehicle delivery, etc. The transition plan shall describe any meetings required with government staff necessary to accomplish the transition, and shall outline any critical accomplishments necessary for the assumption of responsibilities outlined in the RFP.

10. The attachment entitled "PERFORMANCE REQUIREMENTS STANDARDS" has been modified. The text is as follows:

QUALITY ASSURANCE SURVEILLANCE PLAN:

This Quality Assurance Surveillance Plan is for Information Purposes Only. The content is non-negotiable and may be revised by the Government at any time.

ACCEPTABLE QUALITY LEVELS AND DEDUCTION SCHEDULE:

This contract is instrumental in the effective operation of the facilities identified in this contract. As such, the safety of persons and property identified in the contract demands that the Contractor fully comply with the contract terms and conditions.

The Contractor may only bill as stated in the Schedule. However, the deductions described in the below Performance Requirements Standards Chart are for billed services not performed to acceptable quality standards and result in;

- (a) degradation in value of those services and
- (b) anticipated loss of time and its associated cost for the Government to deal with the performance deficiencies

The method of surveillance for all of the below performance requirements standards will be continuous involvement of the Project Officer in monitoring

contractor's performance and as listed under the column titled "Monitoring Technique". Government action will only be taken when the Contractor is determined by the Government to be non-compliant.

The reference to "year" in the Performance Requirements Standards Chart, refers to the contract performance period year.

PERFORMANCE REQUIREMENTS STANDARDS CHART

Definitions:

IAW: In accordance with
PO: Project Officer

	PERFORMANCE STANDARD	CONTRACT REQUIREMENT REFERENCE	MAXIMUM ALLOWABLE DEVIATION	MONITORING TECHNIQUE	BASE FOR DEDUCTION CALCULATION
1	Work performed on service calls are completed within 80 working hours	V.B.1.a.	12 per month	PO review of monthly report	\$10 per incident
2	Written technical analysis of EPA facilities within 15 calendar days	V.B.3.	0	Planning and estimating of work order	\$250 per incident with a maximum of \$1,000 per month
3	Shop equipment must be functional/operational	V.B.4.	0	PO review of monthly report	\$100 per incident
4	Weekly status report of all outstanding PM repair orders over ten days old	V.B.5.b.	0	PO review of weekly status report	\$100 per incident
5	Monthly Electrical Safety Inspections	V.B.6.	0	PO review of monthly report	\$250 per incident
6	Contractor shall respond within one hour of emergency repair notification	V.B.7.c.	0	Reported repair notification	\$500 per incident with a maximum of \$5,000 per month
7	Monthly Government-owned fire extinguisher inspections	V.B.8.a.	0	Random sampling each month by PO	\$250 per missing inspection
8	Quarterly inspections on Government-owned fire alarm systems	V.B.9.a.	0	PO review of inspection report	\$500 per missing inspection
9	Bi-annual Chapel Hill Building Management and Control System maintenance inspection	V.B.10.	0	PO review of inspection report	\$250 per incident
10	Maintenance service on BAS IAW manufacturer's standard maintenance procedures	V.B.11.b.	0	PO review of monthly report	\$500 per incident

11	Two hour response time (Mon.-Fri.) to repair non-operational mode of card access system	V.B.12.a.	0	Reported repair notification	\$100 per incident with a maximum of \$1,000 per month
12	Monthly PM inspections of CCTV, PA/Intercom and Intrusion Alarm Systems	V.B.13.	0	PO review of monthly report	\$250 per incident
13	Fire Suppression System Inspection and Maintenance	V.B.8.b.	0	PO review of monthly report	\$500 per incident
14	Monthly elevator inspections	V.B.15.	0	PO review of monthly report	\$250 per incident
15	Submission of monthly report on environmental compliance	V.B.18.	0	PO review of monthly report	\$50 per incident
16	Minimum of 4 pieces of snow, ice, sleet, etc., removal equipment within 2 hours of PO request	V.B.19.c.	0	Random checking by PO	\$250 per incident
17	Provide qualified shuttle drivers from 5:00 a.m. until 6:00 p.m. Mon.-Fri., excluding holidays.	V.B.21.a. & b.	0	PO review of log sheet at security desk	\$100 per incident with a maximum of \$1,500 per month
18	Unauthorized disabling of Fire Alarm devices	V.B.9.c.i.	0	Random checking by PO	\$250 per incident with a maximum of \$500 per month
19	False alarms caused by contractor work practices	V.B.9.c.ii.	0	PO review of incident report	\$250 per incident with a maximum of \$500 per month

11. The attachment entitled "FORMATTED WORK PLAN" has been modified. See Attachment 9 on the web page (<http://www.epa.gov/oamrtpnc/0310653/index.htm>).

12. The attachment entitled "QUESTIONS AND REPONSES" has been added. The text is as follows:

1. QUESTION: In several places the RFP states, "Offerors must submit . . . in writing to the contract specialist." Does "in writing" also mean "email" responses are acceptable? RESPONSE: When it states "in writing" this is information which the offerors are to submit as part of their proposal and will NOT be accepted in the form of e-mail.
2. QUESTION: Referencing Section L, paragraph L.11(b) – This section states "Offerors are advised that the Contractor Provided Equipment cannot be recorded or accounted for as a direct expense under the contract." Please explain where these costs are to be shown in our proposal. RESPONSE: It is the responsibility of the offeror to submit costs in accordance with generally accepted accounting principles and the offerors accounting system.
3. QUESTION: Referencing Section L, paragraph L.11(b)(2) – This section states "Additionally the direct technical labor hours are the workable hours required by the Government and do not include release time (i.e., holiday, vacation, etc)." However, Section L, paragraph L.16(b) shows the total what is generally considered hours paid in a year, i.e., 2,080 (the 2,080 generally includes holidays, vacation, etc). For example "Project Manager", General Supervisors, etc. are all listed as 2080 hours. Please explain your intent in this regard. RESPONSE: The Government requires the number of hours to be worked as cited in the RFP.
4. QUESTION: Referencing Section L, paragraph L.11(b)(2) – This section provides the level-of-effort hours by skill title. This is not sufficient for understanding the Statement of Work. We request the LOE hours be broken down by the Statement of Work by Skill, so we can better understand the Government's superior knowledge in this regard. This information is required to help to determine organizational and supervisor assignments and technical approach. RESPONSE: The referenced paragraph (b)(2) to the L Provision appears to be incorrect. You requested a breakdown by the Statement of Work by skill level; however, the level-of-effort as specified in the RFP is the Government's best estimate to perform the Statement of Work.
5. QUESTION: Referencing Section L, paragraph L.11(b)(2) – This section specifies the Level of Hours to price, but how is the contractor, or for that matter, the Government going to determine if the performance standards specified in the RFP can be met with the LOE staffing levels/skills, or whether the LOE may be more staffing than is required. All contractors do not perform the same amount of work with the same level of staffing. How is this going to be evaluated? RESPONSE: The level-of-effort hours to perform the Statement of Work are as indicated in the RFP and are the Government's best estimate. Any additional quantities of level-of-effort that may be required may be exercised at the Government's discretion in accordance with Clause H.6 "Option for Increased Quantity--Cost-Type Contract". All evaluations will be conducted in accordance with Provision M.3 "Evaluation Factors for Award" of the RFP.
6. COMMENT: Referencing Section L, paragraph L.11(b)(2) – This section specifies the hours and the categories of skills, but nowhere in the RFP do you provide a job description for these skill titles. Because of this, we have numerous questions as to who is doing what: (NOTE: Job descriptions are in accordance with the Service Contract Act and as defined by the Department of Labor. Their web site can be found at <http://www.dol.gov/esa/whd/>)
 - a. QUESTION: Reference SOW II, Fourth paragraph – What specified job titles are critical

for assuring the contractor will continue emphasis on devising and developing better methods and/or procedures to enhance the ability of the OARM to meet the needs of the clients? RESPONSE: It is the contractor's responsibility to determine the responsibilities of its employees..

- b. QUESTION: Reference SOW III, Third paragraph – What skill title is responsible for possessing a state general contractor license, obtaining permits and performance bonds? RESPONSE: As stated, "The contractor" is responsible for possessing an unlimited state general contractor license and obtaining permits and performance bonds.
 - c. QUESTION: Reference SOW V.A – Who develops a computerized inventory control procedure, etc. RESPONSE: As stated in SOW V.A "The contractor shall develop a computerized inventory control procedure..."
 - d. QUESTION: Reference SOW V.B – Who performs engineering responsibilities and who develops a computer system to provide a computerized list of labor? RESPONSE: The referenced SOW V.B. does not contain any reference to the elements of this question, therefore, we are unable to respond to this question.
7. QUESTION: Reference SOW III, Third paragraph states "The Contractor shall be capable of obtaining performance bonds for yearly work with value up to \$10,000,000. How will the Government verify the contractor's ability to obtain bonding up to \$10,000,000 in our proposal response(s). RESPONSE: This is a general requirement under the SOW and is a responsibility issue in accordance with Part 9 of the Federal Acquisition Regulation.
 8. QUESTION: Referencing General RFP: Can a Contractor use his own/proposed computerized work management system to support the contract other than GF systems? RESPONSE: Without a specific RFP reference we are unable to answer your question.
 9. QUESTION: Referencing SOW V.B.5.d, Parts and Supply Inventory. This SOW references PM activities. Who procures parts and supplies for alteration, modification and repairs? RESPONSE: The contractor, see SOW paragraph V.B.5.d., second paragraph. QUESTION: Is any material held in stock to support the referenced non-PM parts and supplies? RESPONSE: Yes, but only those items with long lead times.
 10. QUESTION: Referencing L.22, "Notification of Personnel Requiring Access to EPA Computers" – Please provide a full description of EPA computer capabilities available for contractor use. Without this information, reference L.22 requirements cannot be met. Also if you desire names at this time, this probably would not be feasible. RESPONSE: EPA computer capabilities are access to LAN, e-mail, and various Web pages.
 11. QUESTION: Reference L.29, "Vehicle Requirement" – "The Contractor will be responsible for transporting workmen's tools, equipment and materials for the performance of the contract. The Government's vehicle estimate is one crew cab ½ Ton pick-up truck, one material delivery vehicle (2-1/2 ton truck) and two regular ½ ton pick-ups." – Does the Government vehicle estimate fulfill all of the Contractor's Transportation Requirements. If not, what is the referenced Government's vehicle estimate for? RESPONSE: This is the Government's best estimate as stated in L.29. However, it is the offeror's responsibility to determine if this is sufficient for their needs.
 12. QUESTION: Reference L.28, "Materials" – This section states the Government's best estimate for materials is as follows: "\$3,000,000 for all periods. Do you mean \$3,000,000 for each period? Reference H.5 shows \$3,000,000 per period. RESPONSE: It should read \$3,000,000 for each period and is being corrected in this amendment.
 13. QUESTION: Reference M.3.2, "Qualification, Work Experience, and Availability of Proposed Key Personnel". It has been our experience and other contractors that incumbent contractors' place considerable pressure on incumbent employees not to interview or allow their resumes to be used

by another contractor in a competing proposal. Most of the time this is not a real problem, because the RFP only requires resumes of key management personnel that most contractors would have proposed new personnel anyway. But because your RFP requires resumes of not only management personnel, but planner/estimators, QC specialist, (2) electricians, (2) HVAC Mechanics, (2) electronic technicians and (2) plumbers. If the Incumbent employees will not avail themselves for interviews, then we would have to consider only new hires for these positions. This not only would be unfair to the Incumbent personnel, but would also cause a problem with the Union relative to seniority and other issues. For these reasons, please reconsider your resume requirement for the personnel represented by the Union. Our request does not mean to delete the personnel qualifications requirement, but only the resume requirements. RESPONSE: The requirement remains as stated in the RFP.

14. QUESTION: Referencing M.3.5 "Transition Plan" – We are not sure what the Government means "to affect a smooth transition so as to be fully operational within (1) week after the effective date of the contract." Does this mean we only have one week to hire our personnel, purchase required equipments, move our key personnel, train incumbent personnel in our methods, review operation requirements, etc.? If so, the one week is not sufficient – 30 day minimum is required, if not what is the time span from award of the contract to the effective date of the contract. If it is longer than 5 days, please provide length and what access will the Contractor have to the on-site Facilities during non-5 day Transition. RESPONSE: After careful consideration, we are changing the transition period to 15 days. There is no access to the Facilities prior to the transition period.
15. QUESTION: Referencing Section M "Evaluation Factors for Award". Is the Government looking for any innovations that would increase the quality of performance at less cost? If so, where may we discuss any new innovations in the proposal, and how would they be evaluated. RESPONSE: Yes, the Government is always looking for innovations that would increase the quality of performance at less cost. The evaluation factors are as set forth in Provision M.3 of the RFP.
16. QUESTION: Referencing RFP, Part I, Section B, paragraph B.3(b), that states: "The contractor shall begin work in accordance with paragraph IV.B.1.b of the Statement of Work." There is no such paragraph. Please clarify. RESPONSE: This should refer to paragraph V.B.1.b, and is corrected in this amendment.
17. QUESTION: During the course of providing facility systems and other issues in the scope of work it may become necessary to address security/ vulnerability issues due to non-existent or obsolete security programs, equipment or operations. A new emphasis and concern for adequate security measures that exists today may not have been a concern when many of these facilities were constructed or last renovated. This may be crucial during technical analysis of studies, reports and coordination in the development of designs and drawings. Additionally, new updated facility security standards may have an impact upon the projected scope of work . Will security and or vulnerability analysis and assessments be included in the scope of work? RESPONSE: No, that is not the intent nor is it envisioned.
18. QUESTION: Referencing Section M, page M-3 of 4, paragraph M.3 – this paragraph states the offeror shall "address their proposed approach, capabilities and experience to meet the technical objectives . . ." of the SOW ; and ". . . demonstrate understanding of the objectives of the SOW ." However, the SOW does not identify "objectives", only requirements. Please define what the Government means by "objectives of the SOW ." RESPONSE: See revised wording in Provision M.3.
19. QUESTION: The resumes requirements appear to be excessive and give the incumbent an unfair advantage. Please consider reducing the number of resumes to only: Project Manager and General Supervisor. The reasoning is that all other incumbents will be given job offers and expect a full turn over. RESPONSE: The Government's requirements for resumes remain

unchanged.

20. QUESTION: When do you expect to make contract award? This is needed to help plan our transition plans. One week prior to contract start for a new contractor can not accomplish all the actions and need to start as soon as the contract is awarded. RESPONSE: The Government anticipates contract award prior to any required transition period (see amended Provision L.10 "Proposed Contract Start Date--Level of Effort Contract" in this amendment) .
21. QUESTION: The line of credit mentioned in Section I, Para I-13, Does the offerer need to show we can get the line of credit or actually have it? Please clarify. RESPONSE: Offeror's need to demonstrate by a written commitment by a Federally insured financial institution (see paragraph 1, of Clause I-13).
22. QUESTION: Section L, Para L-25 requires each offeror to provide an actual location the warehouse to be used. This can be come costly to hold a place for 6 to 7 months while we await an award and again give the incumbent an advantage. Additionally there is a lot of warehouse space available in the immediate area based on reading the 2 local papers and driving around looking at the signs. Please consider dropping this requirement. RESPONSE: The Government's requirement remains unchanged.
23. QUESTION: During the site visit of the New facility up in the penthouse area B, a workman was using a laptop for either PM or troubleshooting. Is this laptop Government or contractor provided equipment? If contractor provided, what are the minimum specifications we would need and what specific software would be needed? RESPONSE: The Government-furnished property is shown at Attachment 3.
24. QUESTION: Please provide the Union Stewards name and phone number so we may contact them after business hours. RESPONSE: The Government is not privy to this information. Please see Article XII of Attachment 5 "Collective Bargaining Agreement".
25. QUESTION: Referencing RFP paragraph G10.A, "EPA Main Campus Facility", please provide a layout of the facility to be furnished. Please also identify the position titles shown in L.16 "Definition of Labor Classifications" that currently resides in this space. Please also provide a description and the quantities of office voice and data communication equipment located in the facility. RESPONSE: A layout is not pertinent to the requirement (see paragraph A. of Clause G.10 "Access to Government Property, Service, and/or Space" for square footage). It is inappropriate to provide information regarding the incumbent contractor. It is the offerors responsibility to propose the necessary staff to perform the administrative duties to operate the office. There is a sufficient number of office voice and data communication equipment provided in the facility for necessary staff.
26. Referencing RFP paragraph J.1, List of Attachment, "Number 3 Government-Furnished Property", we have the following questions:
- a. QUESTION: During the walkthrough, we noticed considerable materials stored in various areas, i.e., equipment rooms, utility tunnel, etc. Will these materials be turned over to the winning contractor? RESPONSE: In accordance with the Government-Property clause, materials will be inventoried by the incumbent and the listing will be provided to the awardee for verification and acceptance purposes.
 - b. QUESTION: We understand that there is considerable materials/supplies stored at the off-site Brunson Street location. Will these materials be turned over to the winning contractor? If so, please provide an inventory of same? Is all of the material stored, applicable to the new contract? If not, will they be excess prior to take over? The answers

to these questions are necessary to determine transition requirements and off-site facilities requirements. RESPONSE: See response to question 29. Warehousing off-site facilities requirements are as delineated in the RFP (see Provision L.25) and Materials requirements are as indicated in Provision L.28.

27. Referencing RFP L.16, Definition of Labor Classification, we have the following questions:

- a. QUESTION: Can we assume that the level-of-effort specified by skill is the Government's estimate of what it will take to perform "all" of the LOE PART of the Statement of Work, providing the Government the option to order additional LOE as identified in the RFP? RESPONSE: The level of effort specified by skill is the Government's best estimate to perform the required Statement of Work.
- b. QUESTION: In addition to the above, we recognize we are required to add any management above the Project Manager and clerical staff at a level lower than Technician. However, we are having a real problem understanding your definition of "Clerical staff at a level lower than Technician". Can you provide further clarification in this regard? As we have noted in another question, a job description for each of the LOE skills classifications would also be helpful. RESPONSE: Job descriptions are in accordance with the Service Contract Act and as defined by the Department of Labor. (Their web site can be found at <http://www.dol.gov/esa/whd/>)

28. QUESTION: Section I, page I-27 of 28, Para I-20. Referenced paragraph requires bonding to be purchased for work order plan amount. Can the Government provide historical data showing the total amount of work through the present contract that required bonding. RESPONSE: Historically, the estimated percentage of work orders that require bonding is 22%.

29. QUESTION: In the Collective Bargaining Agreement "License Compensation" requires the company to furnish his or her license to perform plumbing, electrical or HVAC the employee will be compensated at the following rates per hour in addition to their regular or overtime rate of pay. Are these trades personnel required to have a license at all times while working at the facility? If not we need an estimate for the number of hours each craft will be paid at the higher rate? RESPONSE: The appropriate rates apply based on licensing requirements for personnel at all times.

30. QUESTION: The \$10,000,000.00 construction bond requirement appears to be excessive does the government intend to utilize this \$10,000,000.00 requirement each year of the contract? If this amount of construction was to be required would normally the government put this requirement out as a separate construction contract? RESPONSE: These include multiple work order requirements, and is the Government's best estimate to include all possible contingencies that may arise during performance under the contract.

31. The RFP, in its pertinent section (Provision L.25), indicates that: "The Contractor is required to have adequate facilities in or near the Research Triangle Park to house shop facilities and materials handling requirements. The facility currently being utilized for this purpose is located at 3002 Brunson Drive, Durham, North Carolina, and contains approximately 20,000 sq.ft. of floor space. Offerors should describe in their technical proposal the facilities they plan to utilize during the performance of the contract. A complete description of the proposed facility together with its location shall be provided in an offeror's proposal."

- a. QUESTION: Is the above facility owned by the government or leased by contractor? RESPONSE: Leased by the contractor.
- b. QUESTION: If leased by contractor, will the leasing cost be considered a part of the reimbursed cost or the firm-fixed price portion? Who is the landlord? RESPONSE: Leasing costs are part of costs reimbursed in accordance with the offeror's approved accounting system. It is the offeror's responsibility to acquire adequate facilities in

accordance with L.25.

- c. QUESTION: Also can we use the same facility with the same arrangement to satisfy the contractual requirement? RESPONSE: It is the offeror's responsibility to acquire adequate facilities in accordance with Provision L.25.
- d. QUESTION: What is the current cost per month of this arrangement? RESPONSE: It is inappropriate to provide cost information of the incumbent contractor.

32. QUESTION: Section L.32, EQUIPMENT LISTING FOR PREVENTIVE MAINTENANCE PROGRAMS, indicates that: "Prospective offerors may review the Equipment Listing for Preventive Maintenance Program at the pre-proposal conference." We need this list for preparing the proposal and were told at the pre-bid conference that the list will be made the available in the Internet. Please confirm this understanding and let us know when the list will be made posted. RESPONSE: This information is currently posted on the web page.

33. QUESTION: Are material purchases under this contract exempted from local sale tax for reimbursed work? And for firm-fixed price portion? RESPONSE: Yes, see FAR clauses 52.229-2 and 52.229-3.

34. QUESTION: Please provide us with the list of seniority of all workers currently working under the applicable collective bargaining agreement so that loaded price can be calculated for each "worked" hour of all service employees. RESPONSE: This information will be furnished in accordance with paragraph (n) of FAR 52.222-41.

13. The pre-proposal conference attendees are posted on the web page (<http://www.epa.gov/oamrtpnc/0310653/index.htm>).

14. Additional references with respect to environmentally green and sustainability for EPA-RTP:

1) To get an overview of our campus, the tool bar on the right will take you to environmental features that we are concerned about:
<<http://www.epa.gov/rtp/new-bldg/index.htm>>

2) The environmental page for EPA-RTP describes EPA-RTP's facilities and links to our environmental specifications and EMS: <<http://www.epa.gov/rtp/new-bldg/environmental/environmental.htm>>

3) The environmental specifications used during construction also apply to O&M: <<http://www.epa.gov/rtp/new-bldg/environmental/specs.htm>>

4) Our EMS policy - can be found at: <<http://www.epa.gov/rtp/new-bldg/environmental/ems/oarmpolicy.htm>>